Food Justice Fund 2026 Grassroots Grants

Eligibility screening

This is the application form for FJF Grassroots Grants and for FJF Garden Mini-grants. Before starting this application, please review the FJF program documents on the City's website for the Food Justice Fund, including

- FJF Eligibility Guidelines and Scoring Rubric (Describes eligible activities and expenses)
- FAQ – You may also submit questions yourself
- Budget template (Required)
- List of questions in this application (Recommend drafting your answers in a separate document first)

This form has many specific questions, but your answers can be short, simple, and straightforward. The most important thing is to provide a clear explanation of what you plan to do with FJF grant funding.

You will need written permission from the property owner for projects on community farms/gardens or projects making repairs/renovations to food distribution facilities.

This form will auto-send a copy of your responses after you submit. What email address should receive the copy of your completed form submission? Required

Applicants must be a 501(c)3 non-profit or already represented by a fiscal sponsor. (Select 1 option) Required

- ( ) Applicant is a 501(c)3 non-profit
- ( ) Applicant is currently represented by a 501(c)3 fiscal sponsor located in Allegheny County

Answer this question if you selected 'Applicant is currently represented by a 501(c)3 fiscal sponsor located in Allegheny County' in *Eligibility screening > Applicants must be a 501(c)3 non-profit or already represented by a fiscal sponsor.*

The 501(c)3 applicant or 501(c)3 fiscal sponsor must have a board of directors, written bylaws, and be in good standing with the IRS, the State of PA, and the City of Pittsburgh. Does the 501(c)3 submitting this application meet all these requirements? (Select 1 or more options) Required

- [ ] Yes

Applicants must be located within the City of Pittsburgh city limits. Organizations providing fiscal sponsorship may be located anywhere in Allegheny County, but the applicants represented by the fiscal sponsor must be located within Pittsburgh city limits. (Select 1 option) Required

- ( ) Applicant is a 501(c)3 located within Pittsburgh city limits
- ( ) Applicant is located within Pittsburgh city limits and represented by a fiscal sponsor located within Allegheny County

All activities, services, and benefits must be provided within Pittsburgh city limits. (Select 1 or more options) Required

- [ ] Yes, all activities, services, and benefits will be provided within Pittsburgh city limits

Applicant organizations must have an annual operating budget of half-a-million dollars or less in their most recent fiscal year. Applicants represented by a fiscal sponsor should refer to their own operating budget, not the budget of their fiscal sponsor. What was the total dollar amount of your annual operating budget in your last fiscal year? Required

How will you provide documentation of applicant's annual operating budget from their most recent fiscal year, such as a form 990 or other financial statements? (Select 1 option) Required

- ( ) Applicant is a new org with no financial history and less than $500K in bank accounts
- ( ) I will upload now

Answer this question if you selected 'I will upload now' in *Eligibility screening > How will you provide documentation of applicant's annual operating budget from their most recent fiscal year, such as a form 990 or other financial statements?*

Upload annual operating budget documentation Required

Please attach all files to the end of this form before submitting it.

All project activities and expenses must happen in 2027 (Select 1 or more options) Required

- [ ] Yes, all project activities and expenses happen in 2027

Do any of your proposed activities take place on locations that are part of the City of Pittsburgh's Adopt-A-Lot leasing program? Any projects with activities on Adopt-A-Lot sites must have current leases by the time of this grant application, or submit renewal or new leasing applications at least one month prior to the FJF grant deadline. Any questions about Adopt-A-Lot leases should be addressed to OSS@pittsburghpa.gov. If your project does not involve Adopt-A-Lot at all, that's also fine. What describes this project? (Select 1 option) Required

- ( ) No, this project does not include any activities on Adopt-A-Lot sites
- ( ) Yes, the project includes activities located on sites with current AAL leases, applying for renewal, or applying for a new AAL lease

Answer this question if you selected 'Yes, the project includes activities located on sites with current AAL leases, applying for renewal, or applying for a new AAL lease' in *Eligibility screening > Do any of your proposed activities take place on locations that are part of the City of Pittsburgh's Adopt-A-Lot leasing program? Any projects with activities on Adopt-A-Lot sites must have current leases by the time of this grant application, or submit renewal or new leasing applications at least one month prior to the FJF grant deadline. Any questions about Adopt-A-Lot leases should be addressed to OSS@pittsburghpa.gov. If your project does not involve Adopt-A-Lot at all, that's also fine. What describes this project?*

Projects located on Adopt-A-Lot sites must have current leases by the time of application, or submit their renewal or new lease application to oss@pittsburghpa.gov at least one month prior to the FJF grant application deadline. This grant application is not the Adopt-A-Lot lease renewal form. Select all that apply (Select 1 or more options) Required

- [ ] All AAL leases are current
- [ ] At least one AAL lease needs renewed, with renewal documents submitted at least one month prior to grant deadline
- [ ] At least one site is applying for a new AAL lease for the first time, with leasing documents submitted at least one month prior to grant deadline

Answer this question if you selected 'Yes, the project includes activities located on sites with current AAL leases, applying for renewal, or applying for a new AAL lease' in *Eligibility screening > Do any of your proposed activities take place on locations that are part of the City of Pittsburgh's Adopt-A-Lot leasing program? Any projects with activities on Adopt-A-Lot sites must have current leases by the time of this grant application, or submit renewal or new leasing applications at least one month prior to the FJF grant deadline. Any questions about Adopt-A-Lot leases should be addressed to OSS@pittsburghpa.gov. If your project does not involve Adopt-A-Lot at all, that's also fine. What describes this project?*

What are the names of the Adopt-A-Lot leaseholders? Or people/orgs applying for new Adopt-A-Lot leases? Required

Review the insurance requirements in the program guidelines at bit.ly/PGHFJF for general liability, workers' compensation, and automobile insurance. If selected for funding, your organization will need to provide certificates of insurance before signing a grant award contract. You must confirm now that you can obtain all necessary insurance coverage immediately if selected for funding. (Select 1 or more options) Required

- [ ] Yes, applicant or fiscal sponsor can obtain all required insurance coverage immediately if awarded

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501(c)3 contact info

These questions are about the 501(c)3 submitting this application. If the grant applicant is represented by a 501(c)3 fiscal sponsor, then enter the info for the fiscal sponsor in this section.

Name of 501(c)3 organization Required

EIN (Employer Identification Number) Required

First name of executive director Required

Last name of executive director Required

Email of executive director Required

Phone of executive director Required

Street address of 501(c)3 Required

City/municipality of 501(c)3 Required

ZIP of 501(c)3 Required

First name of 501(c)3 optional secondary contact

Last name of 501(c)3 optional secondary contact

Email of 501(c)3 optional secondary contact

Phone of 501(c)3 optional secondary contact

Complete this section if you selected 'Applicant is currently represented by a 501(c)3 fiscal sponsor located in Allegheny County' in *Eligibility screening > Applicants must be a 501(c)3 non-profit or already represented by a fiscal sponsor.*

Fiscally sponsored project info

Name of fiscally sponsored project or group represented by 501(c)3 fiscal sponsor Required

Upload a signed copy of fiscal sponsorship agreement that extends until at least December 31st, 2027 Required

Please attach all files to the end of this form before submitting it.

When did this fiscal sponsor first start representing the applicant? (Select 1 option) Required

- This year, 2026
- Last year, 2025
- Two years ago, 2024
- Three or more years ago
- Five or more years ago
- Ten or more years ago

Applicants represented by a fiscal sponsor must be located in or reside in Pittsburgh city limits, and the City may follow up to request addresses or additional info. (Select 1 or more options) Required

- [ ] Yes, the applicants represented by a fiscal sponsor are located in or reside in Pittsburgh city limits and additional info can be provided upon request

In what city neighborhood are the applicants currently located? (Select up to 5 options) Required

- [ ] Allegheny Center
- [ ] Allegheny West
- [ ] Allentown
- [ ] Arlington
- [ ] Arlington Heights
- [ ] Banksville
- [ ] Bedford Dwellings
- [ ] Beechview
- [ ] Beltzhoover
- [ ] Bloomfield
- [ ] Bluff
- [ ] Bon Air
- [ ] Brighton Heights
- [ ] Brookline
- [ ] California-Kirkbride
- [ ] Carrick
- [ ] Central Business District
- [ ] Central Lawrenceville
- [ ] Central Northside
- [ ] Central Oakland
- [ ] Chartiers City
- [ ] Chateau
- [ ] Crafton Heights
- [ ] Crawford-Roberts
- [ ] Duquesne Heights
- [ ] East Allegheny
- [ ] East Carnegie
- [ ] East Hills
- [ ] East Liberty
- [ ] Elliott
- [ ] Esplen
- [ ] Fairywood
- [ ] Fineview
- [ ] Friendship
- [ ] Garfield
- [ ] Glen Hazel
- [ ] Greenfield
- [ ] Hays
- [ ] Hazelwood
- [ ] Highland Park
- [ ] Homewood North

- [ ] Homewood South
- [ ] Homewood West
- [ ] Knoxville
- [ ] Larimer
- [ ] Lincoln Place
- [ ] Lincoln-Lemington-Belmar
- [ ] Lower Lawrenceville
- [ ] Manchester
- [ ] Marshall-Shadeland
- [ ] Middle Hill
- [ ] Morningside
- [ ] Mount Washington
- [ ] Mt. Oliver
- [ ] New Homestead
- [ ] North Oakland
- [ ] North Shore
- [ ] Northview Heights
- [ ] Oakwood
- [ ] Overbrook
- [ ] Perry North
- [ ] Perry South
- [ ] Point Breeze
- [ ] Point Breeze North
- [ ] Polish Hill
- [ ] Regent Square
- [ ] Ridgemont
- [ ] Shadyside
- [ ] Sheraden
- [ ] South Oakland
- [ ] South Shore
- [ ] South Side Flats
- [ ] South Side Slopes
- [ ] Spring Garden
- [ ] Spring Hill-City View
- [ ] Squirrel Hill North
- [ ] Squirrel Hill South
- [ ] St. Clair
- [ ] Stanton Heights
- [ ] Strip District
- [ ] Summer Hill
- [ ] Swisshelm Park
- [ ] Terrace Village
- [ ] Troy Hill

- [ ] Upper Hill
- [ ] Upper Lawrenceville
- [ ] West End
- [ ] West Oakland
- [ ] Westwood
- [ ] Windgap
- [ ] Other

Other

First name of lead project contact Required

Last name of lead project contact Required

Email of lead project contact Required

Phone of lead project contact Required

Garden Mini-grants or Grassroots Grants

Are you applying for the Grassroots Grants option or the Garden Mini-grants option? Each organization may only apply for one or the other, not both. (Select 1 option) Required

- ( ) Garden Mini-grants – up to three-thousand dollars for community gardens
- ( ) Grassroots Grants – up to $25,000 for food distribution, urban-agriculture, or educational programming

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Complete this section if you selected 'Garden Mini-grants – up to three-thousand dollars for community gardens' in *Garden Mini-grants or Grassroots Grants > Are you applying for the Grassroots Grants option or the Garden Mini-grants option? Each organization may only apply for one or the other, not both.*

FJF Garden Mini-grant application

Name of community farm/garden. This is how your garden will be listed in any media if selected for funding. Required

Location of garden site. Provide complete street address or, if address unknown, provide ZIP code and nearest cross-street intersection Required

What neighborhood is the garden located in? (Select 1 option) Required

- Allegheny Center
- Allegheny West
- Allentown
- Arlington
- Arlington Heights
- Banksville
- Bedford Dwellings
- Beechview
- Beltzhoover
- Bloomfield
- Bluff
- Bon Air
- Brighton Heights
- Brookline
- California-Kirkbride
- Carrick
- Central Business District
- Central Lawrenceville
- Central Northside
- Central Oakland
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- Chateau
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- Crawford-Roberts
- Duquesne Heights
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- Fineview
- Friendship
- Garfield
- Glen Hazel
- Greenfield
- Hays
- Hazelwood
- Highland Park
- Homewood North

- Homewood South
- Homewood West
- Knoxville
- Larimer
- Lincoln Place
- Lincoln-Lemington-Belmar
- Lower Lawrenceville
- Manchester
- Marshall-Shadeland
- Middle Hill
- Morningside
- Mount Washington
- Mt. Oliver
- New Homestead
- North Oakland
- North Shore
- Northview Heights
- Oakwood
- Overbrook
- Perry North
- Perry South
- Point Breeze
- Point Breeze North
- Polish Hill
- Regent Square
- Ridgemont
- Shadyside
- Sheraden
- South Oakland
- South Shore
- South Side Flats
- South Side Slopes
- Spring Garden
- Spring Hill-City View
- Squirrel Hill North
- Squirrel Hill South
- St. Clair
- Stanton Heights
- Strip District
- Summer Hill
- Swisshelm Park
- Terrace Village
- Troy Hill

- Upper Hill
- Upper Lawrenceville
- West End
- West Oakland
- Westwood
- Windgap
- Other

Other

The site must have been active as a garden in 2024. How long has this farm/garden operated? (Select 1 option) Required

- Two years, active in 2024
- Three to five years
- Six to ten years
- More than ten years

Briefly describe the current site, including approximate size and features like raised beds, fencing, or structures. Required (500 Characters)

How does this site access water? Required (200 Characters)

Briefly describe the roles of any paid staff supporting this site. If the garden is all-volunteer, just briefly say that. Required (250 Characters)

In 2025, estimate how many people grew food on individual allotments/personal garden plots (It's ok if it's zero) Required

In 2025, estimate how many people participated in growing food collectively on shared areas (It's ok if it's zero) Required

In 2025, estimate how many people received free food grown on this site (It's ok if it's zero) Required

In 2025, estimate how many people purchased produce from a farm stand at this site (It's ok if it's zero) Required

In 2025, estimate how many people attended educational events at this site (It's ok if it's zero) Required

In 2025, estimate how many people attended community gatherings at this site (It's ok if it's zero) Required

How has this garden benefited the surrounding neighborhood or other communities? This is asking about current and past activities, not what you will do with grant funds. Required (400 Characters)

How has the group of people working on this garden engaged the surrounding neighborhood or other communities through outreach, events and activities, or welcoming visitors and new gardeners? This is asking about current and past activities, not what you will do with grant funds. Required (400 Characters)

Currently, how can new people start growing food or participating in gardening on this site? Required (250 Characters)

Briefly describe what you will do with the grant funds in your requested budget. Required (600 Characters)

How will these grant funded activities increase your garden's capacity to grow food or benefit communities? Required (400 Characters)

Funding will prioritize gardens with strong potential to continue operating in 2028, with the understanding that applicants cannot guarantee what will happen in the future. Describe your group's intentions for 2028 and the resources or volunteer support that will help this garden continue to grow in 2028. If you don't plan to continue in 2028, just briefly say that. Required (400 Characters)

Name of person or organization that owns the garden site. Required

You must have permission from the property owner by the time of this application. All applicants must provide written permission from the property owner except for projects on Adopt-A-Lot sites. Adopt-A-Lot sites must have a current lease by the time of application, and any lease renewals or new lease requests must be submitted to Department of City Planning at least one month prior to the FJF grant deadline. Gardens on City-owned property not managed by the Adopt-A-Lot program still need written permission from the appropriate city department. (Select 1 option) Required

- The 501(c)3 applicant owns this garden site
- Applicant represented by fiscal sponsor owns this garden site
- Garden site has a current, renewing, or new Adopt-A-Lot lease
- Garden site is on city-owned property not managed by Adopt-A-Lot
- Landowner is not the applicant and not the City of Pittsburgh

Skip this question if you selected 'Garden site has a current, renewing, or new Adopt-A-Lot lease ' in *FJF Garden Mini-grant application > You must have permission from the property owner by the time of this application. All applicants must provide written permission from the property owner except for projects on Adopt-A-Lot sites. Adopt-A-Lot sites must have a current lease by the time of application, and any lease renewals or new lease requests must be submitted to Department of City Planning at least one month prior to the FJF grant deadline. Gardens on City-owned property not managed by the Adopt-A-Lot program still need written permission from the appropriate city department.*

How will you provide written permission from landowner? (Select 1 option) Required

- I have already forwarded landowner's written permission to Gabbi.mcmorland@pittsburghpa.gov
- I will upload now

Answer this question if you selected 'I will upload now' in *FJF Garden Mini-grant application > How will you provide written permission from landowner?*

Please upload written permission from landowner. Required

Please attach all files to the end of this form before submitting it.

Upload your requested budget, using the required template from bit.ly/PGHFJF. The City will only accept budgets in the required template. Required

Please attach all files to the end of this form before submitting it.

Complete this section if you selected 'Grassroots Grants – up to $25,000 for food distribution, urban-agriculture, or educational programming' in *Garden Mini-grants or Grassroots Grants > Are you applying for the Grassroots Grants option or the Garden Mini-grants option? Each organization may only apply for one or the other, not both.*

FJF Grassroots Grants Overview

Project summary – Describe your project purpose and activities in one or two sentences that will allow people to understand your project without reading the rest of your application. Required (250 Characters)

Select the neighborhoods where your main project activities will be located, such as locations of food distribution sites or community gardens. Only select neighborhoods where your staff or volunteers will carry out activities, do not select neighborhoods just because people who live there might benefit from this project. Select up to three. (Select up to 3 options)

Required

- [ ] Allegheny Center
- [ ] Allegheny West
- [ ] Allentown
- [ ] Arlington
- [ ] Arlington Heights
- [ ] Banksville
- [ ] Bedford Dwellings
- [ ] Beechview
- [ ] Beltzhoover
- [ ] Bloomfield
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- [ ] Other

Other

What services or benefits will your project provide to residents? All of your deliverables and expenses must be directly connected to one or more of the categories listed below. Select all that apply, but your project is not required to provide more than one of these categories of deliverables. You will provide details in the next section of this form. (Select at least 1 option) Required

- [ ] Distributing free food or meals
- [ ] Increasing long-term capacity or service quality of programs distributing free food/meals
- [ ] Repairs/renovations to food distribution facilities
- [ ] Improving opportunities to participate in urban-agriculture on community farms/gardens through site improvements, maintenance and operations, or community engagement
- [ ] Increasing the long-term capacity of community farms/gardens to grow food or benefit the public
- [ ] Offering hands-on educational programming connected to a community farm/garden
- [ ] Offering educational programming related to food or nutrition, and not connected to an urban-ag site

Briefly describe highlights of your organization's overall current and past work related to food security, the food system, or community empowerment. You don't need to explain how you would use grant funds in this answer, you will describe your proposed project in later questions. Required (900 Characters)

Community needs - What communities does this project primarily serve? What community needs is this project responding to? Funding will prioritize projects serving communities of higher need, such as food insecure seniors, unhoused people, or a low-income neighborhood without access to fresh foods. Required (900 Characters)

Community leadership - What are the relationships between this project's staff or volunteer leaders and the community served? Funding will prioritize projects with strong connections between staff/volunteer leaders and the community served. Required (600 Characters)

Community leadership - How will the community served by this project be involved in project planning or decision-making? Required (600 Characters)

Community engagement - What are your plans for outreach and community engagement? Funding will prioritize equitable, culturally-relevant, and effective plans for community engagement to improve participation and access to benefits. Required (900 Characters)

Upload your budget using the template provided at bit.ly/PGHFJF. Required

Please attach all files to the end of this form before submitting it.

Complete this section if you:

- made a selection that includes 'Distributing free food or meals ' in *FJF Grassroots Grants Overview > What services or benefits will your project provide to residents? All of your deliverables and expenses must be directly connected to one or more of the categories listed below. Select all that apply, but your project is not required to provide more than one of these categories of deliverables. You will provide details in the next section of this form.*

Or if you:

- made a selection that includes 'Increasing long-term capacity or service quality of programs distributing free food/meals' in *FJF Grassroots Grants Overview > What services or benefits will your project provide to residents? All of your deliverables and expenses must be directly connected to one or more of the categories listed below. Select all that apply, but your project is not required to provide more than one of these categories of deliverables. You will provide details in the next section of this form.*

Or if you:

- made a selection that includes 'Repairs/renovations to food distribution facilities' in *FJF Grassroots Grants Overview > What services or benefits will your project provide to residents? All of your deliverables and expenses must be directly connected to one or more of the categories listed below. Select all that apply, but your project is not required to provide more than one of these categories of deliverables. You will provide details in the next section of this form.*

Distributing Free Food/Meals

This section is asking about how you will use FJF grant funding to support distributing free food or meals. If your project is not distributing free food/meals, please deselect this option from the earlier question about categories of deliverables. Your answers can be brief, simple, and straightforward.

What goals will your project accomplish to distribute free food/meals or to increase long-term capacity and service quality of programs distributing free food/meals? These deliverables should be specific, achievable, and measurable or verifiable goals that create shared expectations for your organization and the City about what this project will accomplish. For example – "weekly produce distribution serving up to fifty households a week at our community center" or "Installing equipment allowing our food pantry to start carrying fresh produce, meat, and dairy, and serve people two additional days a week". All goals must be completed in 2027. Required (600 Characters)

How will you report on progress, completion, and impact of each of these goals/deliverables? Plan for monthly reporting of ongoing activities, or reporting on events or milestones if that better fits your goals. Required (1200 Characters)

Estimate how many people could be served by these grant-funded activities weekly, monthly, in total, by each event, or whatever best describes your project. Required

Project activities plan –briefly describe how you will use grant funds to accomplish these goals/deliverables. Required (1200 Characters)

Project timeline – list the main steps in completing this project in 2027, using months or quarters (Q1, Q2, Q3, Q4) to estimate times for key steps. You don't need to list every detail, just give the general outline. Required (900 Characters)

List the main locations where food distribution activities will happen. Include street addresses or names of any confirmed fixed locations, such as a food pantry or community center. For activities without a fixed location, such as street outreach to unhoused people, include whatever info best describes your project plans. Required (900 Characters)

List any specific restrictions or requirements for who can receive food/meals from this project. If there are no restrictions or requirements on who can receive food/meals, just briefly say that. Required (500 Characters)

How does this project address food security and respond to the specific needs of the communities you serve? Required (500 Characters)

Briefly describe any definite plans to provide fresh produce, locally grown foods, culturally specific foods, or food products for people with allergies or dietary restrictions. Required (500 Characters)

How will your project increase your organization's capacity to distribute free food or meals in the future after completing grant-funded activities? Describe what this increased capacity will allow you to do that you cannot do now. If you're project only addresses immediate needs and doesn't increase future capacity, just briefly say that. Required (900 Characters)

Describe your organization's capacity to accomplish your project goals. Your project should be something you're confident you can accomplish if awarded grant funding. Applicants must have already confirmed all necessary resources, such as facilities access or partnerships, by the time of application. What staff/volunteer support, facilities, partnerships, or other resources will allow you to succeed? Required (1200 Characters)

Does your project include repairs or renovations to food distribution facilities? (Select 1 option) Required

- ○ Yes, this project includes repairs/renovations
- ○ No, this project does not include repairs/renovations

Answer this question if you selected 'Yes, this project includes repairs/renovations' in *Distributing Free Food/Meals > Does your project include repairs or renovations to food distribution facilities?*

To qualify for funding repairs/renovations, your organization must have already operated a free food distribution program at least six months since January, 2025. Briefly describe your food distribution program since January, 2025. Required (250 Characters)

Answer this question if you selected 'Yes, this project includes repairs/renovations' in *Distributing Free Food/Meals > Does your project include repairs or renovations to food distribution facilities?*

Briefly describe the repairs or renovations, and how they will directly result in increased capacity for distributing free food or meals. This must be a discrete, stand-alone project that makes food distribution possible without requiring additional repair or renovation projects Required (900 Characters)

Answer this question if you selected 'Yes, this project includes repairs/renovations' in *Distributing Free Food/Meals > Does your project include repairs or renovations to food distribution facilities?*

You must have written permission from the property owner. How will you provide this? (Select 1 option) Required

- ○ I have already forwarded property owner's written permission to Gabbi.mcmorland@pittsburghpa.gov
- ○ I will upload now

Answer this question if you selected 'I will upload now' in *Distributing Free Food/Meals > You must have written permission from the property owner. How will you provide this?*

Upload written permission from property owner. Required

Please attach all files to the end of this form before submitting it.

Complete this section if you:

- made a selection that includes 'Improving opportunities to participate in urban-agriculture on community farms/gardens through site improvements, maintenance and operations, or community engagement ' in *FJF Grassroots Grants Overview > What services or benefits will your project provide to residents? All of your deliverables and expenses must be directly connected to one or more of the categories listed below. Select all that apply, but your project is not required to provide more than one of these categories of deliverables. You will provide details in the next section of this form.*

Or if you:

- made a selection that includes 'Increasing the long-term capacity of community farms/gardens to grow food or benefit the public ' in *FJF Grassroots Grants Overview > What services or benefits will your project provide to residents? All of your deliverables and expenses must be directly connected to one or more of the categories listed below. Select all that apply, but your project is not required to provide more than one of these categories of deliverables. You will provide details in the next section of this form.*

Or if you:

- made a selection that includes 'Offering hands-on educational programming connected to a community farm/garden' in *FJF Grassroots Grants Overview > What services or benefits will your project provide to residents? All of your deliverables and expenses must be directly connected to one or more of the categories listed below. Select all that apply, but your project is not required to provide more than one of these categories of deliverables. You will provide details in the next section of this form.*

Info on community farm/garden site

This section is asking for background info about the community farm/garden where your project is happening. Your answers can be brief, simple, and straightforward. Note that farm/garden sites must be located in under-reported, low-income, or moderate-income census tracts, see the map at bit.ly/PGHFJF

How many sites do you have? (Select up to 3) (Select 1 option) Required

- ○ 1
- ○ 2
- ○ 3

Name of community farm/garden. This is how your garden will be listed in any media if selected for funding. Required

Location of garden site. Provide complete street address or, if address unknown, provide ZIP code and nearest cross-street intersection. Required

What neighborhood is the garden located in? (Select 1 option) Required

- Allegheny Center
- Allegheny West
- Allentown
- Arlington
- Arlington Heights
- Banksville
- Bedford Dwellings
- Beechview
- Beltzhoover
- Bloomfield
- Bluff
- Bon Air
- Brighton Heights
- Brookline
- California-Kirkbride
- Carrick
- Central Business District
- Central Lawrenceville
- Central Northside
- Central Oakland
- Chartiers City
- Chateau
- Crafton Heights
- Crawford-Roberts
- Duquesne Heights
- East Allegheny
- East Carnegie
- East Hills
- East Liberty
- Elliott
- Esplen
- Fairywood
- Fineview
- Friendship
- Garfield
- Glen Hazel
- Greenfield
- Hays
- Hazelwood
- Highland Park
- Homewood North

- Homewood South
- Homewood West
- Knoxville
- Larimer
- Lincoln Place
- Lincoln-Lemington-Belmar
- Lower Lawrenceville
- Manchester
- Marshall-Shadeland
- Middle Hill
- Morningside
- Mount Washington
- Mt. Oliver
- New Homestead
- North Oakland
- North Shore
- Northview Heights
- Oakwood
- Overbrook
- Perry North
- Perry South
- Point Breeze
- Point Breeze North
- Polish Hill
- Regent Square
- Ridgemont
- Shadyside
- Sheraden
- South Oakland
- South Shore
- South Side Flats
- South Side Slopes
- Spring Garden
- Spring Hill-City View
- Squirrel Hill North
- Squirrel Hill South
- St. Clair
- Stanton Heights
- Strip District
- Summer Hill
- Swisshelm Park
- Terrace Village
- Troy Hill

- Upper Hill
- Upper Lawrenceville
- West End
- West Oakland
- Westwood
- Windgap
- Other

Other

How long has this farm/garden operated? (Select 1 option) Required

- Operations will start for the first time next year, 2027
- Operations starting for the first time this year, 2026
- One year, operated in 2025
- Two years, operated in 2024 and 2025
- Three to five years
- Six to ten years
- More than ten years

Briefly describe the current site, including approximate size and features like raised beds, fencing, or structures. Required (500 Characters)

How does this site access water? Required (200 Characters)

Briefly describe the roles of any paid staff supporting this site. If the garden is all-volunteer, just briefly say that. Required (250 Characters)

In 2025, estimate how many people grew food on individual allotments/personal garden plots (It's ok if it's zero) Required

In 2025, estimate how many people participated in growing food collectively on shared areas (It's ok if it's zero) Required

In 2025, estimate how many people received free food grown on this site (It's ok if it's zero) Required

In 2025, estimate how many people purchased produce from a farm stand at this site (It's ok if it's zero) Required

In 2025, estimate how many people attended educational events at this site (It's ok if it's zero) Required

In 2025, estimate how many people attended community gatherings at this site (It's ok if it's zero) Required

How has this community farm/garden benefited the surrounding neighborhood or other communities, or engaged communities through outreach and activities? This is asking about current and past activities, not what you will do with grant funds. If this site is for a new garden that doesn't exist yet, describe any community engagement that's already happened. Required (500 Characters)

Currently, how can new people start growing food or participating in activities on this site? Required (500 Characters)

Name of person or organization that owns the garden site. Required

You must have permission from the property owner by the time of this application. All applicants must provide written permission from the property owner except for projects on Adopt-A-Lot sites. Adopt-A-Lot sites must have a current lease by the time of application, and any lease renewals or new lease requests must be submitted to Department of City Planning at least one month prior to the FJF grant deadline. Gardens on City-owned property not managed by the Adopt-A-Lot program still need written permission from the appropriate city department. (Select 1 option) Required

- ( ) The 501(c)3 applicant owns this garden site
- ( ) Applicant represented by fiscal sponsor owns this garden site
- ( ) Garden site has a current, renewing, or new Adopt-A-Lot lease
- ( ) Garden site is on city-owned property not managed by Adopt-A-Lot
- ( ) Landowner is not the applicant and not the City of Pittsburgh

Skip this question if you selected 'Garden site has a current, renewing, or new Adopt-A-Lot lease ' in *Info on community farm/garden site > You must have permission from the property owner by the time of this application. All applicants must provide written permission from the property owner except for projects on Adopt-A-Lot sites. Adopt-A-Lot sites must have a current lease by the time of application, and any lease renewals or new lease requests must be submitted to Department of City Planning at least one month prior to the FJF grant deadline. Gardens on City-owned property not managed by the Adopt-A-Lot program still need written permission from the appropriate city department.*

How will you provide written permission from landowner? (Select 1 option) Required

- ( ) I have already forwarded landowner's written permission to Gabbi.mcmorland@pittsburghpa.gov
- ( ) I will upload now

Answer this question if you selected 'I will upload now' in *Info on community farm/garden site > How will you provide written permission from landowner?*

Please upload written permission from landowner Required

Please attach all files to the end of this form before submitting it.

Complete this section if you:

- selected '2' in *Info on community farm/garden site > How many sites do you have? (Select up to 3)*

Or if you:

- selected '3' in *Info on community farm/garden site > How many sites do you have? (Select up to 3)*

Info on community farm/garden site #2

This section is asking for background info about the community farm/garden where your project is happening. Your answers can be brief, simple, and straightforward. Note that farm/garden sites must be located in under-reported, low-income, or moderate-income census tracts, see the map at bit.ly/PGHFJF

Name of community farm/garden. This is how your garden will be listed in any media if selected for funding. Required

Location of garden site. Provide complete street address or, if address unknown, provide ZIP code and nearest cross-street intersection. Required

What neighborhood is the garden located in? (Select 1 option) Required

- Allegheny Center
- Allegheny West
- Allentown
- Arlington
- Arlington Heights
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- Bedford Dwellings
- Beechview
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- Westwood
- Windgap
- Other

Other

How long has this farm/garden operated? (Select 1 option) Required

- Operations will start for the first time next year, 2027
- Operations starting for the first time this year, 2026
- One year, operated in 2025
- Two years, operated in 2024 and 2025
- Three to five years
- Six to ten years
- More than ten years

Briefly describe the current site, including approximate size and features like raised beds, fencing, or structures. Required

How does this site access water? Required

Briefly describe the roles of any paid staff supporting this site. If the garden is all-volunteer, just briefly say that. Required

In 2025, estimate how many people grew food on individual allotments/personal garden plots (It's ok if it's zero) Required

In 2025, estimate how many people participated in growing food collectively on shared areas (It's ok if it's zero) Required

In 2025, estimate how many people received free food grown on this site (It's ok if it's zero) Required

In 2025, estimate how many people purchased produce from a farm stand at this site (It's ok if it's zero) Required

In 2025, estimate how many people attended educational events at this site (It's ok if it's zero) Required

In 2025, estimate how many people attended community gatherings at this site (It's ok if it's zero) Required

How has this community farm/garden benefited the surrounding neighborhood or other communities, or engaged communities through outreach and activities? This is asking about current and past activities, not what you will do with grant funds. If this site is for a new garden that doesn't exist yet, describe any community engagement that's already happened. Required

Currently, how can new people start growing food or participating in activities on this site? Required

Name of person or organization that owns the garden site. Required

You must have permission from the property owner by the time of this application. All applicants must provide written permission from the property owner except for projects on Adopt-A-Lot sites. Adopt-A-Lot sites must have a current lease by the time of application, and any lease renewals or new lease requests must be submitted to Department of City Planning at least one month prior to the FJF grant deadline. Gardens on City-owned property not managed by the Adopt-A-Lot program still need written permission from the appropriate city department. (copy) (Select 1 option) Required

- The 501(c)3 applicant owns this garden site
- Applicant represented by fiscal sponsor owns this garden site
- Garden site has a current, renewing, or new Adopt-A-Lot lease
- Garden site is on city-owned property not managed by Adopt-A-Lot
- Landowner is not the applicant and not the City of Pittsburgh

Skip this question if you selected 'Garden site has a current, renewing, or new Adopt-A-Lot lease ' in *Info on community farm/garden site #2 > You must have permission from the property owner by the time of this application. All applicants must provide written permission from the property owner except for projects on Adopt-A-Lot sites. Adopt-A-Lot sites must have a current lease by the time of application, and any lease renewals or new lease requests must be submitted to Department of City Planning at least one month prior to the FJF grant deadline. Gardens on City-owned property not managed by the Adopt-A-Lot program still need written permission from the appropriate city department. (copy)*

How will you provide written permission from landowner? (Select 1 option) Required

- I have already forwarded landowner's written permission to Gabbi.mcmorland@pittsburghpa.gov
- I will upload now

Answer this question if you selected 'I will upload now' in *Info on community farm/garden site #2 > How will you provide written permission from landowner?*

Please upload written permission from landowner Required

Please attach all files to the end of this form before submitting it.

Complete this section if you selected '3' in *Info on community farm/garden site > How many sites do you have? (Select up to 3)*

Info on community farm/garden site #3

This section is asking for background info about the community farm/garden where your project is happening. Your answers can be brief, simple, and straightforward. Note that farm/garden sites must be located in under-reported, low-income, or moderate-income census tracts, see the map at bit.ly/PGHFJF

Name of community farm/garden. This is how your garden will be listed in any media if selected for funding. Required

Location of garden site. Provide complete street address or, if address unknown, provide ZIP code and nearest cross-street intersection. Required

What neighborhood is the garden located in? (Select 1 option) Required

- Allegheny Center
- Allegheny West
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- Other

Other

How long has this farm/garden operated? (Select 1 option) Required

- Operations will start for the first time next year, 2027
- Operations starting for the first time this year, 2026
- One year, operated in 2025
- Two years, operated in 2024 and 2025
- Three to five years
- Six to ten years
- More than ten years

Briefly describe the current site, including approximate size and features like raised beds, fencing, or structures. Required

How does this site access water? Required

Briefly describe the roles of any paid staff supporting this site. If the garden is all-volunteer, just briefly say that. Required

In 2025, estimate how many people grew food on individual allotments/personal garden plots (It's ok if it's zero) Required

In 2025, estimate how many people participated in growing food collectively on shared areas (It's ok if it's zero) Required

In 2025, estimate how many people received free food grown on this site (It's ok if it's zero) Required

In 2025, estimate how many people purchased produce from a farm stand at this site (It's ok if it's zero) Required

In 2025, estimate how many people attended educational events at this site (It's ok if it's zero) Required

In 2025, estimate how many people attended community gatherings at this site (It's ok if it's zero) Required

How has this community farm/garden benefited the surrounding neighborhood or other communities, or engaged communities through outreach and activities? This is asking about current and past activities, not what you will do with grant funds. If this site is for a new garden that doesn't exist yet, describe any community engagement that's already happened. Required

Currently, how can new people start growing food or participating in activities on this site? Required

Name of person or organization that owns the garden site. Required

You must have permission from the property owner by the time of this application. All applicants must provide written permission from the property owner except for projects on Adopt-A-Lot sites. Adopt-A-Lot sites must have a current lease by the time of application, and any lease renewals or new lease requests must be submitted to Department of City Planning at least one month prior to the FJF grant deadline. Gardens on City-owned property not managed by the Adopt-A-Lot program still need written permission from the appropriate city department. (Select 1 option) Required

- ( ) The 501(c)3 applicant owns this garden site
- ( ) Applicant represented by fiscal sponsor owns this garden site
- ( ) Garden site has a current, renewing, or new Adopt-A-Lot lease
- ( ) Garden site is on city-owned property not managed by Adopt-A-Lot
- ( ) Landowner is not the applicant and not the City of Pittsburgh

Skip this question if you selected 'Garden site has a current, renewing, or new Adopt-A-Lot lease ' in *Info on community farm/garden site #3 > You must have permission from the property owner by the time of this application. All applicants must provide written permission from the property owner except for projects on Adopt-A-Lot sites. Adopt-A-Lot sites must have a current lease by the time of application, and any lease renewals or new lease requests must be submitted to Department of City Planning at least one month prior to the FJF grant deadline. Gardens on City-owned property not managed by the Adopt-A-Lot program still need written permission from the appropriate city department.*

How will you provide written permission from landowner? (Select 1 option) Required

- ( ) I have already forwarded landowner's written permission to Gabbi.mcmorland@pittsburghpa.gov
- ( ) I will upload now

Answer this question if you selected 'I will upload now' in *Info on community farm/garden site #3 > How will you provide written permission from landowner?*

Please upload written permission from landowner Required

Please attach all files to the end of this form before submitting it.

Complete this section if you:

- made a selection that includes 'Increasing the long-term capacity of community farms/gardens to grow food or benefit the public ' in *FJF Grassroots Grants Overview > What services or benefits will your project provide to residents? All of your deliverables and expenses must be directly connected to one or more of the categories listed below. Select all that apply, but your project is not required to provide more than one of these categories of deliverables. You will provide details in the next section of this form.*

Or if you:

- made a selection that includes 'Improving opportunities to participate in urban-agriculture on community farms/gardens through site improvements, maintenance and operations, or community engagement ' in *FJF Grassroots Grants Overview > What services or benefits will your project provide to residents? All of your deliverables and expenses must be directly connected to one or more of the categories listed below. Select all that apply, but your project is not required to provide more than one of these categories of deliverables. You will provide details in the next section of this form.*

Or if you:

- made a selection that includes 'Offering hands-on educational programming connected to a community farm/garden' in *FJF Grassroots Grants Overview > What services or benefits will your project provide to residents? All of your deliverables and expenses must be directly connected to one or more of the categories listed below. Select all that apply, but your project is not required to provide more than one of these categories of deliverables. You will provide details in the next section of this form.*

Improving community farms/gardens

This section is asking about how you will use FJF grant funding to improve opportunities to participate in community farms/gardens. If your project does not involve activities on farms/gardens, please deselect this option from the earlier question about categories of deliverables. Your answers can be brief,

simple, and straightforward.

What goals will your project accomplish on a community farm/garden site to improve opportunities to participate in urban-agriculture, offer hands-on educational programming, or increase the long-term capacity of the site to grow food or benefit the public? .These deliverables should be specific, achievable, and measurable or verifiable goals that create shared expectations for your organization and the City about what this project will accomplish. For example, "build six raised beds, remediate soil, and plant all crops for 2027 season" or "offer six hands-on workshops for new gardeners"All goals must be completed in 2027. If any of these goals are providing hands-on education, then define specific events or event series that will be made possible by the FJF grant funds. Required (600 Characters)

How will you report on progress, completion, and impact of each of these goals/deliverables? Plan for monthly reporting of ongoing activities, or reporting on events or milestones if that better fits your goals. Required (1200 Characters)

Project activities plan –briefly describe how you will use grant funds to accomplish these goals/deliverables. Required (1200 Characters)

Project timeline – list the main steps in completing this project in 2027, using months or quarters (Q1, Q2, Q3, Q4) to estimate times for key steps. You don't need to list every detail, just give the general outline. Required (900 Characters)

How will these activities benefit participants, the surrounding neighborhood, or other communities? Funding selections will prioritize projects providing significant benefits to communities of higher need. Required (500 Characters)

Estimate how many people could be served by or participate in each of these grant-funded activities? Required

How can new people start participating in these activities or access benefits of this project? For example, how can people start volunteering as gardeners or sign up for a class. Required (500 Characters)

How will your project increase your community farm/garden's long-term capacity to grow food or benefit the public in future years after 2027? Describe what this increased capacity will allow you to do that you cannot do now. If you're project doesn't increase future capacity beyond 2027, just briefly say that. Required (900 Characters)

Describe your organization's capacity to accomplish your project goals. Your project should be something you're confident you can accomplish if awarded grant funding. Applicants must have already confirmed all necessary resources, such as facilities access or partnerships, by the time of application. What staff/volunteer support, facilities, partnerships, or other resources will allow you to succeed? Required (1200 Characters)

Complete this section if you made a selection that includes 'Offering educational programming related to food or nutrition, and not connected to an urban-ag site' in *FJF Grassroots Grants Overview > What services or benefits will your project provide to residents? All of your deliverables and expenses must be directly connected to one or more of the categories listed below. Select all that apply, but your project is not required to provide more than one of these categories of deliverables. You will provide details in the next section of this form.*

Educational programming

This section is asking about how you will use FJF grant funding to offer educational programming about food or nutrition that is not connected to a community farm/garden site. If your project does not involve educational workshops, please deselect this option from the earlier question about categories of deliverables. Your answers can be brief, simple, and straightforward.

What goals will your project accomplish offering educational programming about food or nutrition? These deliverables should be specific, achievable, and measurable or verifiable goals that create shared expectations for your organization and the City about what this project will accomplish. For example, "series of six workshops about nutrition for new mothers", or "host a workshop at our food pantry about managing diabetes on a limited budget". All goals must be accomplished in 2027. Define specific events or event series that will be made possible by FJF grant funding. Required (600 Characters)

How will you report on progress, completion, and impact of each of these goals/deliverables? Required **Plan for monthly reporting of ongoing activities, or reporting on events or milestones if that better fits your goals.** (1200 Characters)

Estimate how many people can participate in these educational activities? Required

Project activities plan – briefly describe how you will use grant funds to accomplish these goals/deliverables. Required 1200 Characters)

Project timeline – list the main steps in completing this project in 2027, using months or quarters (Q1, Q2, Q3, Q4) to estimate times for key steps. You don't need to list every detail, just give the general outline. Required (900 Characters)

How will this educational programming benefit participants? Funding selections will prioritize projects providing significant benefits to communities of higher need. Required (500 Characters)

List any restrictions or requirements for who can participate? How can people register or sign up? Required (500 Characters)

How will these activities increase your organization's long-term capacity to benefit the public in the future after grant-funded activities are completed? If they won't increase capacity, just briefly say that. Required (900 Charaacters)

Describe your organization's capacity to accomplish your project goals. Your project should be something you're confident you can accomplish if awarded grant funding. Applicants must have already confirmed all necessary resources, such as facilities access or partnerships, by the time of application. What staff/volunteer support, facilities, partnerships, or other resources will allow you to succeed? Required (1200 Characters)

End of form

Don't forget to attach all files before submitting this form